



EXECUTIVE minutes

Meeting	Executive board
Date	16 March 2015
Time	1.30pm AEDT
Location	Skype/conference call

Agenda Item	Comments	Actions
1. Attendance and Apologies	Attending: Tim Thomas, James Verdon, Nick Oughton, Alison Wotherspoon, Bettina Frankham, John Cumming Apologies: Craig Batty	
2. Previous Minutes		
2.1 Ratify minutes from previous meeting	Accepted as a true and accurate record of the meeting on 13 February 2015. Moved: James Seconded: Nick	
2.2 Reports on action items	Letter to DDCA sent off indicating that we won't be joining at this point. Request for Tim Cahill to join the ASPERA research	

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	<p>advisory panel has not been followed up.</p> <p>Nico has completed the website update and will run through the content management system with Bettina and Tim.</p> <p>Tim emailed Sean to thank him for his contribution to the research steering committee.</p> <p>Leo's offer of Sightlines vox pops for the website was accepted.</p> <p>Seed grant EOI has been sent out.</p>	
3. Business Arising		
3.1 Conference		
3.1.1 Presentation proposals	28 abstracts received so far.	Alison to send out an email to the executive members for EOIs to be part of the group assessing the abstracts
3.2 ATOM for 2016	ASPERA has been approached by the ATOM 2016 event organisers to see if we want to hold the 2016 in conjunction with their plans. Decided not to pursue the ATOM offer in 2016 but will reconsider for future conferences.	<p>Nick to include a reminder to members that a conference host for 2016 will need to be decided at the AGM.</p> <p>Alison/Bettina to include notification of the need for a 2016 conference host institution as part of the 2015 conference documents (possibly also AGM notification documents?)</p>
3.3 Website relaunch – feedback	There was feedback that the sideways scrolling doesn't work so well on a desktop computer – is more suited to	Tim to contact Nico with more detailed feedback from Exec on the website

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	<p>tablets and other touch devices.</p> <p>Alison requested an announcement about the 2015 conference to be included on the site.</p> <p>General response that the hierarchy of items was a somewhat cluttered.</p>	
<p>3.3.1 Domain name expiry 19 March 2015</p>	<p>Payment has been set up to cover for some time into the future. The Domain name is currently registered in Leo's name so need to look at how this can be transferred so that registration attaches to a current executive member.</p>	
<p>3.3.2 Logos</p>	<p>Nico Leonard has requested that we source good quality image files of the member organisation logos for the website</p>	<p>Bettina to get list of contacts from Nick</p>
<p>3.3.3 Exec minutes on the website</p>	<p>The set of executive minutes available on the website is incomplete. A decision needs to be made on whether or not to include them.</p> <p>Need to consider the format and content of the minutes so that they could be published in the interest of full transparency</p>	
<p>3.4 Research Committee update</p>	<p>See attached report (Appendix 1)</p>	
<p>3.5 Registration with NSW Department of Fair Trading</p>		<p>Nick to sort out registration with NSW Department of Fair Trading</p>
<p>3.6 Seed grant acquittals</p>		<p>Bettina to email James to let him know that Nick still requires an address and bank account details for the seed grant invoices</p>

Agenda Item	Comments	Actions
4. Date/time/location of next meeting	Monday 13 April 1.30pm-3.00pm AEST (1.00pm – 2.30pm ACST) via Skype	

Appendix 1

Craig Batty's notes from the Research Committee

- The 2014 refereed conference proceedings are now online. Although there are only 5 papers (1 didn't pass review), it does mark a shift in the research culture of ASPERA, and the seriousness with which we are now taking things. Previous years' refereed proceedings have also been given a spot on the new website, which brings together ASPERA papers in an easy to navigate space.

- Peer reviewing for the 2 special issues of Studies in Australasian Cinema is under way, with articles due to be published online as soon as they are ready, before being 'packaged' for the special issues (9.3 and 10.1). The reviews are bringing up some interesting issues around the way that practice is being discussed and conceptualised. Watch this space!

- On Friday 6th March, Professor Denise Meredyth from the ARC - soon to be UoSA - visited RMIT and presented to the Research Committee on ARC funding. Parts of her presentation will be available on the ARC's website soon. Although confidential statistics cannot be shared, it is safe to say that the 1902 FoR code figures somewhat dismally in the grand scheme of things! Linkage projects are more successful than DECRA's and Discoveries, but even so, there is much work to do. But this does provide useful opportunities for ASPERA researchers.

- The Research Committee is planning to present a series of talks and discussions at the 2015 conference, to report on recent activity and motivate people to 'join the cause'.

- One immediate question for the Executive would be - might it be useful for ASPERA to set up a HDR Sub-Committee of the Research Committee? Would it be a good idea to use HDRs to help with our research goals?